

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**

**Monday, November 15th, 2021**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Clerk Marjie Marshall called the regular meeting to order at 6:00 p.m.

The Board and those in attendance recited the Pledge of Allegiance

**MEMBERS PRESENT:** Treasurer Mary Long, Clerk Marjie Marshall, Trustees Kathy Harri-McEvers and Carol Treganowan.

**ABSENT:** Supervisor Jim Vivian

**GUEST PRESENT:** Mel and Carol Jones, Mark Bonenfant, Andrew Ramville, Sam Raymond, Linda and Steve Kline, Gina Nicholas.

**APPOINT MEETING MODERATOR:** Motion by Mary, seconded by Kathy for Marjie to moderate the meeting. Motion passed unanimously.

**CONSENT AGENDA APPROVAL:**

- Motion by Kathy, seconded by Mary to approve minutes of October 20th, 2021 Regular Meeting. Motion passed unanimously.
- Motion by Carol, seconded by Kathy to accept Treasures Report. Motion passed unanimously.
- Motion by Kathy, seconded by Carol to approve Payment of Bills. Motion passed unanimously.
  - General Fund: Check # 5465 VOID, #5466 to Verizon for \$25.96, #5467 VOID, #5468 VOID, #5469 to BS&A for 360.00, #5470 to UPPCO for \$166.00, #5471 to Ace Hardware for \$73.44, #5472 to US Postmaster for \$127.60, #5473 to Waste Management for \$390.00, #5474 to UPPCO for \$482.13, #5475 to B & B Contracting for \$712.50, #5476 to Gitche Gumees for \$57.40, #5477 to Marjie Marshall for \$ 874.50, #5478 to Jim Vivian for \$129.29, #5479 to Mark Bonenfant for \$184.70, #5480 to Sara Huuki for \$184.70, #5481 to Kathy Harri-McEvers for \$78.50, #5482 to Dave Schumacher for \$81.76, #5483 to Up And Running for \$202.50, #5484 to Mary Long for \$528.48, #5485 to Mary Long for \$19.04, #5486 to Carol Treganowan for \$78.50. (Total \$4757.00)
  - Water Fund: Check #1623 to EGLE for \$670.13, #1624 to UPPCO for \$82.84, #1625 to Pasty.NET for \$59.00, #1626 to Postmaster for \$58.00, #1627 to Bill Siler for \$850.00, #1628 to Carquest for \$28.85, 1629 to Mel Jones for \$343.28, #1630 to Mary Long for \$54.28. (Total \$2146.38)
  - Cemetery Fund: Check #1148 to Marjie Marshall for \$76.09 (Total \$76.09)
  - Bridge Fund: No Activity
  - Park Fund: Check # 1029 to McGann for \$2647.06, #1030 to B & B Contracting for \$125.00, #1031 to Superior Sand & Gravel for \$552.40, #1032 to Gitche Gumees for \$217.60, #1033 to 41 Lumber for \$143.87, #1034 to Harrison Kerchner for \$570.00, #1035 to Dave Schumacher for \$754.26, #1036 to Mel Jones for \$1106.57 (Total \$6166.76)
- For a Final Total of \$13,146.23.

**BUDGET AMENDMENTS:**

- Motion by Marjie, seconded by Carol, to increase Budget income by \$4,239.00 for the ARPA Funds. Motion passed unanimously.
- Motion by Mary, seconded by Kathy, to increase Parks & Recreation Fund line item Capital Outlay by \$712.50. Motion passed unanimously.
- Motion by Carol, seconded by Kathy, to increase the Water Fund line item Professional Services by \$50.00. Motion passed unanimously.
- Motion by Marjie, seconded by Kathy, to increase the Water Fund line item Travel by \$80.00. Motion passed unanimously.
- Motion by Kathy, seconded by Carol, to increase the Cemetery Fund line item equipment by \$680.00. Motion passed unanimously.
- Motion by Mary, seconded by Carol, to increase the Cemetery Fund line item maintenance by \$60.00. Motion passed unanimously.

**NEW BUSINESS:**

- Keweenaw Outdoor Recreation Coalition Presentation. Motion by Mary, seconded by Cathy, to appoint Marjie and Kathy as Houghton Township representatives on the committee. Motion passed unanimously.
- Supervisor Position. Jim is not going to be able to fulfill his duties as Supervisor due to his new career. We need to start looking for his replacement. Marjie expressed interest in taking over as Supervisor, which would leave the Clerk position needing to be filled. Members and guests present were asked to put feelers out to find replacements. Marjie will put an announcement on the website.

**DEPARTMENT REPORTS:**

- Assessing – Mark Bonenfant: Nothing to report.
- Water Department – The Pasty.Net modem is not working. Mel suggested that we cancel the service. He will call Pasty and cancel it. The Siler bill was from repair work at the Hopper residence.
- Cemetery – Marjie Marshall: Nothing to report.

- Elections – Marjie Marshall: Nothing to report.
- General Maintenance – Dave Schumacher: Mel reported that the work on the plaza deck and sidewalk is complete. There was an incident involving one of the contractor trucks going into the old septic tank. The tank has since been filled.
- Parks – Dan Steck: Dan emailed his report and it was read as follows; Three construction projects were almost completed and await following finishing touches in the spring. The Hall east parking lot and sidewalk need a little more landscaping (mostly grass). The iris bed will most likely need some cedar mulch on top of the sand to reduce wind erosion. A low fence will be added to attempt to limit traffic inside the garden. The plaza daylily and Siberian iris bed needs a little more fill and surface mulch. The deck needs a simple railing, which I will add next spring. The park pavilion restrooms closed on 16 October. Based on the water monitor data, over 2500 people used roughly 5000 gallons in the restrooms between 1 August and 16 October. Water was drained from the pavilion and drains were filled with antifreeze in early November.

**UNFINISHED BUSINESS:**

- Conflict of Interest Policy-Marjie suggested that we just continue using the policy we already have in place. Kathy will review the existing policy and recommend changes, if needed. Tabled until December meeting.
- Cemetery Memorial- Tabled until Ms Miller can make a meeting for further information.

**PUBLIC COMMENT:**

Elaine Hall advised that there will no longer be a Copper Dog 150 stop in Eagle River.

Meeting adjourned at 6:38 p.m.

Next regular meeting – December 20th, 2021 at 6:00 p.m.

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Marjie Marshall, Clerk  
Houghton Township

CERTIFICATION

I, the undersigned, Marjie Marshall, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 19th day of July, 2021.

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Marjie Marshall, Clerk, Houghton Township