

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**

**Monday, February 10, 2020**

**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Mel Jones called the regular meeting to order at 6 p.m.

The Board and those in attendance recited the Pledge of Allegiance

**MEMBERS PRESENT:** Supervisor Mel Jones, Clerk Carol Jones, Treasurer Mary Long, and Trustee Kathy McEvers

**MEMBERS ABSENT:** Trustee Jack Treganowan

**GUESTS PRESENT:** Dan Steck, Stephanie Tepkasetkul, David Schumacher, Tom and Elaine Hall, Jim Vivian, Mark Bonenfant, and Marjie Marshall. -

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of January 20, 2020 regular meeting
- Accept financial reports – treasurer and clerk
- Approve payment of bills for all funds – General Fund (ch #5098 - 5107: \$3,600.85)  
Water Fund (ch #1490 – 1493: \$409.22)
- Adopt agenda for tonight’s meeting

Motion by McEvers, seconded by Long, to approve the consent agenda. Motion passed unanimously.

**BUDGET** –motion by Long, seconded by McEvers, to increase Water Fund line item line item Wages, by \$500, from \$5100 to \$5600 and increase the line item FICA by \$45, from \$395 to \$440. Motion passed unanimously.

**ASSESSOR/BOARD OF REVIEW** – The following dates were reviewed for the 2020 Board of Review meetings:

Tuesday, March 3 @ 9 a.m. – Organizational Meeting

Monday, March 9 @ 9 a.m. – 3 p.m. – Meeting with residents

Thursday, March 12 @ 3 p.m. – 9 p.m. – Meeting with residents

Mark and Tim have argued a case before the tax tribunal and should have a ruling in 30 – 60 days.

**WATER DEPARTMENT REPORT** – Mel has found water level meter that will meet the requirements for checking the depth of the water in our shaft. The cost is \$482.00. Motion by Long, seconded by McEvers, to approve the purchase of the water level meter, and to increase line item Repairs and Maintenance of the Water Fund by \$500, from \$3700 to \$4200.

Motion passed unanimously.

**TOWNSHIP SUPERVISORS MEETING** – All the Township supervisors of Keweenaw County support the adoption of the Land Bank for Keweenaw County.

**OLD BUSINESS –**

- ❖ Dan has been looking at complying with many regulations as plans proceed for Phase 2 of the Township Square Park.
  - A Park Ordinance draft was presented, and will be looked at further at the April work session.
- ❖ Ed Cole has been contacted regarding purchase of property along M-26, for placement of the township dumpster, in cooperation with the county for building a vehicle storage building.
- ❖ An ORV Ordinance draft was presented by Dan Steck, and will be discussed further. The ORV ordinance would not be enforceable by the county.
- ❖ Mary suggested a change to the draft of the credit card policy, which will be considered further.
- ❖ **NEW BUSINESS –**
- ❖ Motion by McEvers, seconded by Long, to adopt the Poverty Exemption Policy as presented. Motion passed unanimously.
- ❖ Elaine announced that Thursday, Feb 27, will be the set up for Copper Dog. An authorized person will sign the contract.

Meeting adjourned at 6:55 p.m.

Budget Public Hearing will be Monday, March 16, at 5 p.m.

Next regular meeting – Monday, March 16, 2020 at 6 p.m.

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Carol Jones, Clerk  
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 10<sup>th</sup> day of February, 2020.

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Carol Jones, Clerk, Houghton Township Clerk