

Minutes  
HOUGHTON TOWNSHIP BOARD MEETING  
December 15, 2025 6:00 P.M.  
HOUGHTON TOWNSHIP BUILDING  
5059 Fourth Street, Eagle River, MI 49950

CALL TO ORDER/PLEDGE OF ALLEGIANCE

AGENDA ADDITIONS/APPROVAL

CONSENT AGENDA APPROVAL

- Jim Huovinen motioned, and Tom Hall seconded to approve minutes of the November 17, 2025 meeting. Motion carried.
- Jim Huovinen motioned, and Tom Hall seconded to approve the Treasures' Report Balances in accounts and to approve the payment of bills. Rollcall vote was taken. Motion carried.
  - As of November 30, 2025 General Fund \$48,068.04 Water Fund \$51,978.49; Savings \$12,020.38; CD \$16,049.43; Cemetery Fund \$7,152.44
  - Spent since November 17 meeting  
General Fund = \$3,200.15  
Water Fund: = \$935.35  
Cemetery Fund: = \$27.70

Grand Total: \$4,163.20

DEPARTMENT REPORTS

- Assessing– Mark Erhart: No report.
- Water Department – Mel Jones: Mel reported the need to meet with Robby, Dave, Jim, and Tom to set up the procedure to check on the pumps when there is a power failure. The group discussed that Dave Schumacher should be the first point of contact, but if Dave can't be contacted, Robby, Dave, Jim, and Tom should just go down to the pump and check to see how things are running. Mel suggested this team check the pump even if the electricity flickers and comes back on. Also, after checking, the team member(s) should communicate the situation to Mel.
- Cemetery – Steve Kline: No report.
- Elections – Linda Paradiso: Our extra mileage for operation will need to be renewed in 2026. This needs to be put on the ballot. Mel will work with Linda to make sure this happens.
- General Maintenance – Dave Schumacher: No report.
- Park – Dan Steck: No report.
- Consolidation Committee Report –The township board signed a letter to the Keweenaw County Board of Commissioners regarding the potential consolidation of Houghton Township.

UNFINISHED BUSINESS

1. Replacing the siding on the lower half of the building and painting the whole building- Mel will reach out for quotes on this project.
2. Lower Bridge- No report
3. Debit card for the website- Mel said that there's a daily \$2500 limit. Robby will use it to pay for Wix.
4. Economic impact analysis with WUPPDR- No report

NEW BUSINESS

1. Summer School Property Taxes:
  - a. 2025: Mel recommended that we charge CLK Schools \$5.50 per tax bill for collecting taxes for CLK Schools and the CCISD for 2025. Robby Fischer motioned, and Jim Huovinen seconded. Motion carried.

- b. 2026: Mel shared that Julie Newman recommended that we charge CLK Schools \$6.50 per tax bill for collecting taxes for CLK Schools and the CCISD for 2026. Robby Fischer motioned, and Jim Huovinen seconded. Motion carried.
  - i. Mel Jones and Mary Long discussed that a letter needs to be sent to both the CLK Schools and the CCISD concerning tax collecting for 2026.

PUBLIC COMMENT

Members of the public shall have an opportunity, under Public Comment, to address the Township Board for no more than 3(three) minutes on any matter.

ADJOURNMENT

Robby Fischer motioned, and Tom Hall seconded to adjourn the meeting. Motion carried.