

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
MONDAY, NOVEMBER 20, 2017
HOUGHTON TOWNSHIP COMMUNITY BUILDING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

SUPERVISOR SHARI CHASE CALLED THE REGULAR MEETING TO ORDER AT 7 P.M.

THE BOARD AND THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

MEMBERS PRESENT: SUPERVISOR SHARI CHASE, CLERK CAROL JONES, TREASURER MARY LONG, AND TRUSTEES JACK TREGANOWAN AND KATHY McEVERS

MEMBERS ABSENT: NONE

GUESTS PRESENT: DAN STECK AND MEL JONES

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- APPROVE MINUTES OF OCTOBER 16, 2017 REGULAR MEETING
- ACCEPT FINANCIAL REPORTS – TREASURER AND CLERK
- APPROVE PAYMENT OF BILLS FOR ALL FUNDS – GENERAL FUND (CH #4651 – 4665): \$3625.14/
WATER DEPARTMENT (CH #1338 – 1349): \$3705.72/ CEMETERY FUND – NO ACTIVITY
- ADOPT AGENDA FOR TONIGHT'S MEETING

BUDGET REPORT – MOTION BY LONG, SECONDED BY TREGANOWAN TO INCREASE LINE ITEM 535800 SANITARY LANDFILL IN THE GENERAL FUND BY \$950; FROM \$2623 TO \$3573. MOTION PASSED UNANIMOUSLY.

MOTION BY LONG, SECONDED BY TREGANOWAN TO INCREASE LICENCES AND REGISTRATION LINE ITEM IN THE WATER FUND BY \$5.00; FROM \$400 TO \$405. MOTION PASSED UNANIMOUSLY

WATER DEPARTMENT – WATER DEPARTMENT EMERGENCY RESPONSE PLAN REVIEWED.

MOTION BY McEVERS, SECONDED BY TREGANOWAN TO UPDATE THE PLAN WITH CURRENT NAMES AND PHONE NUMBERS OF PERSONNEL AND PROCEDURE FOR POSTING WATER QUALITY PROBLEMS. BOARD MEMBERS WILL BE NOTIFIED; THERE WILL BE PUBLIC POSTING AND CURRENT USERS WILL BE NOTIFIED AS SOON AS POSSIBLE. MOTION PASSED UNANIMOUSLY.

ASSESSOR'S REPORT – MARY WILL CHECK INTO POSSIBLE PURCHASE OF CAROL LITTLE'S COMPUTER WITH ASSESSOR PROGRAMS ON IT AND WILL CONTACT JOHN BOTTO ABOUT THE ASSESSOR POSITION.

OLD BUSINESS –

- NATURAL BURIALS—A WORK MEETING TO DISCUSS BURIAL REGULATIONS SET FOR 6 P.M. MON, DECEMBER 11TH
- MORE RESEARCH NEEDS TO BE DONE ON THE OWNERSHIP OF DEER PARK

NEW BUSINESS –

- MOTION BY TREGANOWAN, SECONDED BY McEVERS TO WAIVE THE RENTAL FEE FOR THE COPPER DOG EVENT.
- NEW DROP BOX FOR TOWNSHIP BUSINESS ARRIVED BUT COULD NOT BE INSTALLED DUE TO WEATHER CONDITIONS.

SUPERVISOR'S REPORT – SHARI WILL CONTACT DAVE SHUMAKER FOR THE MAINTENANCE POSITION. MEANWHILE MEL WILL DEAL WITH SNOW REMOVAL.

TREASURER'S REPORT – MARY REPORTED ON THE COUNTY CHAPTER MEETING; TAX BILLS WILL GO OUT DEC. 1

MEETING ADJOURNED AT 8:30 P.M.

NEXT REGULAR MEETING – MONDAY, DECEMBER 18, 2017 AT 7 P.M.

CAROL JONES, CLERK
HOUGHTON TOWNSHIP

-CERTIFICATION-

I, THE UNDERSIGNED, CAROL JONES, THE DULY QUALIFIED AND ELECTED CLERK FOR THE TOWNSHIP OF HOUGHTON, KEWEENAW COUNTY, MICHIGAN, DO CERTIFY THAT THE FOREGOING IS A TRUE AND COMPLETE COPY OF THE CERTAIN PROCEEDINGS TAKEN BY THE TOWNSHIP BOARD OF SAID TOWNSHIP AT A REGULAR BOARD MEETING HELD ON THE 20TH DAY OF NOVEMBER, 2017

CAROL JONES, CLERK, HOUGHTON TOWNSHIP