

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
Monday, May 15th, 2023

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Ray Chase called the regular meeting to order at 6:00 p.m.

The Board and those in attendance recited the Pledge of Allegiance

MEMBERS PRESENT: Supervisor Ray Chase, Clerk Marjie Marshall, Trustee Tom Hall, Treasurer Mary Long

ABSENT: Trustee Steve Kline

AGENDA ADDITIONS/APPROVAL: Motion by Tom, seconded by Mary to approve the agenda as written.

Motion passed unanimously.

CONSENT AGENDA APPROVAL:

- Motion by Ray, seconded by Tom, to approve minutes of April 17th, 2023 Regular Meeting. Motion passed unanimously.
- Motion by Marjie, seconded by Tom, to accept Treasures Report. Motion passed unanimously.
- Motion by Tom, seconded by Mary, to approve Payment of Bills. Motion passed unanimously via roll call.
 - General Fund: Check # 5752 to Keweenaw Petroleum for \$160.86, #5753 to Marjie Marshall for \$507.93, #5754 to Ray Chase for \$387.87, #5755 to Sara Huuki for \$369.40, #5756 to Tom Hall for \$78.50, #5757 to Mary Long for \$1,191.39, #5758 to Dave Schumacher for \$62.34, \$201.60, #5760 to Check Depot for \$122.17, A/P to Deluxe for \$50.50, A/P to Waste Management for \$214.45, A/P to UPPCO for \$202.00, A/P to UPPCO for \$493.37, A/P to Verizon for \$29.37. (Total \$4,071.75)
 - Water Fund: Check #1725 VOID, #1726 to Mel Jones for \$277.05, #1727 to Mary Long for \$51.96, #1728 to Dave Schumacher for \$20.78, A/P to UPPCO for \$49.13. (Total \$398.92)
 - Cemetery Fund: Check #1164 to Dave Schumacher for \$83.11. (Total \$83.11)
 - Bridge Fund: No Activity
 - Park Fund: No Activity
 - For a Final Total of \$4,553.78.

BUDGET AMENDMENTS: None

NEW BUSINESS:

- Motion by Ray, seconded by Tom, to accept Marjie's resignation from the positions of Clerk and Webmaster, effective May 16th 2023. Motion passed unanimously.
- Motion by Marjie, seconded by Ray, to appoint Wanda Kolb as the Township Clerk and Webmaster effective May 16th, 2023. Motion passed unanimously. Wanda was sworn in by Ray
- Motions were made by Ray, seconded by Tom, to approve the following budgets individually for FY 2023-2024;
 - General Fund: Income \$77,717.00, Expenses \$71,036.00
 - Water Fund: Income \$21,030.00, Expenses \$44,503.00
 - Cemetery Fund: Income \$21,663.00, Expenses \$21,605.00
 - Bridge Fund: Income \$ 0, Expenses \$110.00
 - Park & Pavilion Fund: Income \$1.00, Expenses \$2,719.00

DEPARTMENT REPORTS:

- **Assessing – Sara Huuki:** Nothing report.
- **Water Department – Mel Jones/Linda:** Everything is going good, he's turned on 6-7 houses so far. The system is good. Everything is on track with Dick Supina and the Water Grant Project.
- **Cemetery/Committee – Marjie Marshall:** Nothing to report.
- **Elections – Marjie Marshall:** Nothing to report.
- **General Maintenance – Dave Schumacher:** Started spring cleanup and will turn on the water to the pavilion in about a week.
- **Parks – Dan Steck:** He's working on a grand opening ceremony for the park for some time in August and is grateful to have a few people volunteering to help with the project. There has been more damage to the

park this spring and the people responsible were caught on camera again. Dan asked that the subjects be banned from the park until they fulfill the requirements set forth from the first incident. Ray will contact the Sheriff's Department and have notification made to the subjects involved.

UNFINISHED BUSINESS: None

PUBLIC COMMENT:

Meeting adjourned: Meeting adjourned at 6:47 p.m.

Next regular meeting – May 15th, 2023 at 6:00 p.m.

Marjie Marshall, Clerk

Houghton Township

CERTIFICATION

I, the undersigned, Marjie Marshall, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 15th day of May, 2023.

Marjie Marshall, Clerk, Houghton Township