

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
MONDAY, MARCH 26, 2018
HOUGHTON TOWNSHIP COMMUNITY BUILDING

**BUDGET PUBLIC HEARING HELD AT 5 P.M., FOLLOWED BY THE REGULAR BOARD MEETING
CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

SUPERVISOR SHARI CHASE CALLED THE REGULAR MEETING TO ORDER AT 6 P.M.

THE BOARD AND THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

MEMBERS PRESENT: SUPERVISOR SHARI CHASE, CLERK CAROL JONES, TREASURER MARY LONG, AND TRUSTEE KATHY McEVERS.

GUESTS PRESENT: DAN STECK, JIM HUOVINEN, MEL JONES, ASSESSORS CAROL LITTLE AND JOHN BOTTO

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- APPROVE MINUTES OF FEBRUARY 19, 2018 REGULAR BOARD MEETING AS CORRECTED.
- ACCEPT FINANCIAL REPORTS – TREASURER AND CLERK
- APPROVE PAYMENT OF BILLS FOR ALL FUNDS – GENERAL FUND (CH #4710 – 4728: \$5176.67)/
WATER DEPARTMENT (CH #1364 – 1368: \$2613.60)
- ADOPT AGENDA FOR TONIGHT’S MEETING

MOTION BY TREGANOWAN, SECONDED BY McEVERS, TO APPROVE THE CONSENT AGENDA. MOTION PASSED UNANIMOUSLY.

ASSESSOR’S REPORT –JOHN WILL BEGIN HIS DUTIES AS TOWNSHIP ASSESSOR ON APRIL 1, 2018. HE HAS PURCHASED A COMPUTER FOR THE OFFICE; WILL USE CAROL’S ASSESSOR EMAIL ADDRESS; OFFICE HOURS ON TUESDAYS AND THURSDAYS. CAROL WILL WORK WITH JOHN FOR A WHILE; ONE PERSON CAME TO THE BOARD OF REVIEW MEETING AND WAS SATISFACTORILY TAKEN CARE OF; A RECENT SALE OF LAND WILL RESULT IN AN INCREASE OF TAX REVENUE FOR THE TOWNSHIP.

BUDGET REPORT –

WATER DEPARTMENT BUDGET AMENDMENTS:

- MOTION BY JONES, SECONDED BY McEVERS TO INCREASE TRAVEL LINE ITEM FROM \$250 TO \$500. MOTION PASSED UNANIMOUSLY
- MOTION BY LONG, SECONDED BY CHASE, TO INCREASE WATER SAMPLE LINE ITEM FROM \$1200 TO \$1380. MOTION PASSED UNANIMOUSLY.

GENERAL FUND BUDGET AMENDMENTS:

- MOTION BY CHASE, SECONDED BY LONG, TO INCREASE TOWNSHIP BOARD LINE ITEM FROM \$3558 TO \$3618. MOTION PASSED UNANIMOUSLY.
- MOTION BY JONES, SECONDED BY TREGANOWAN, TO INCREASE THE SUPERVISOR LINE ITEM FROM \$5040 TO \$5465. MOTION PASSED UNANIMOUSLY.
- MOTION BY McEVERS, SECONDED BY LONG TO INCREASE THE ASSESSOR LINE ITEM FROM \$4139 TO \$4369. MOTION PASSED UNANIMOUSLY.
- MOTION BY LONG, SECONDED BY TREGANOWAN TO INCREASE THE CLERK LINE ITEM FROM \$7080 TO \$8155. MOTION PASSED UNANIMOUSLY.
- MOTION BY McEVERS, SECONDED BY LONG, TO INCREASE THE TREASURER LINE ITEM FROM \$9822 TO \$9873. MOTION PASSED UNANIMOUSLY.

OLD BUSINESS – DAN STECK PRESENTED A REVISED TOWNSHIP PARK PLAN, TIME LINES AND OTHER INFORMATION. THESE DISCUSSIONS WILL BE CONTINUED, AND AS SOON AS POSSIBLE, A PUBLIC HEARING WILL BE SCHEDULED.

NEW BUSINESS – BUDGETS WERE APPROVED FOR ALL FUNDS FOR THE 2018/2019 FISCAL YEAR AS FOLLOWS:

MOTION BY TREGANOWAN, SECONDED BY JONES TO ADOPT THE WATER FUND BUDGET AS PRESENTED. PASSED UNANIMOUSLY

MOTION BY McEVERS, SECONDED BY CHASE TO ADOPT THE CEMETERY FUND BUDGET AS PRESENTED. PASSED UNANIMOUSLY

MOTION BY LONG, SECONDED BY McEVERS TO ADOPT THE GENERAL FUND BUDGET AS PRESENTED. PASSED UNANIMOUSLY

MOTION BY CHASE, SECONDED BY McEVERS TO ADOPT THE BRIDGE FUND BUDGET AS PRESENTED. PASSED UNANIMOUSLY

MOTION BY McEVERS, SECONDED BY TREGANOWAN TO CONTINUE TRANSFERRING \$125 PER MONTH FROM THE GENERAL FUND TO SAVINGS. MOTION PASSED UNANIMOUSLY.

MOTION BY JONES, SECONDED BY CHASE TO CONTINUE TO BANK WITH SUPERIOR NATIONAL BANK. MOTION PASSED UNANIMOUSLY.

MOTION BY LONG, SECONDED BY CHASE TO CONTINUE THE AUDITOR SERVICES OF SUSAN SANFORD. PASSED UNANIMOUSLY.

MEETING ADJOURNED AT 8:01 P.M. NEXT REGULAR MEETING – MONDAY, APRIL 16, 2018 AT 6 P.M.

CAROL JONES, CLERK
HOUGHTON TOWNSHIP

-CERTIFICATION-

I, THE UNDERSIGNED, CAROL JONES, THE DULY QUALIFIED AND ELECTED CLERK FOR THE TOWNSHIP OF HOUGHTON, KEWEENAW COUNTY, MICHIGAN, DO CERTIFY THAT THE FOREGOING IS A TRUE AND COMPLETE COPY OF THE CERTAIN PROCEEDINGS TAKEN BY THE TOWNSHIP BOARD OF SAID TOWNSHIP AT A REGULAR BOARD MEETING HELD ON THE 26TH DAY OF MARCH, 2018.

CAROL JONES, CLERK, HOUGHTON TOWNSHIP