

SPECIAL MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
JUNE 28, 2023

Houghton Township Community Building

This meeting was posted by the Township Clerk on June 27, 2023 prior to 4 pm at the bulletin boards located by the Houghton Township Community Building, the mailboxes adjacent to the sheriff's office in Eagle River and at the Phoenix store. The notice was also posted on the Houghton Township website.

CALL TO ORDER:

Supervisor Ray Chase called the special meeting to order at 4:30 p.m. The board and those in attendance recited the pledge of allegiance.

MEMBERS PRESENT: Supervisor Ray Chase, Clerk Wanda Kolb, Treasurer Mary Long, Trustee Tom Hall

MEMBERS ABSENT: Trustee Steve Kline

PURPOSE OF MEETING: Board consideration to approve an insert into the July tax bills inviting township citizens to the grand opening of the Houghton Township Pavilion Park on August 20, 2023 and to approve a letter of support of the Michigan Fire Equipment Grant which is being submitted by Allouez Township.

Following review of the invitation by Board Members motion by Tom, second Mary to approve inserting the invitation to the grand opening of the Houghton Township Pavilion Park on August 20, 2023. Motion carried unanimously.

Following Board review of the letter of support of the Michigan Fire Equipment Grant being submitted by Allouez Township, motion by Ray, second Mary to approve that the letter of support be provided to Allouez Township. Motion carried unanimously.

DEPARTMENT REPORT:

- Clerk: Wanda reported that the process of responding to the State of Michigan Unemployment Insurance Agency regarding delinquent state unemployment reporting is proceeding. All Quarterly wage and tax reports from 06/30/21 through 03/31/23 have been submitted. Wanda can now request a waiver of penalties, which will be done by June 30, 2023.

PUBLIC COMMENT: None

Meeting adjourned at 4:38 p.m.

The next regular meeting is July 17, 2023

Wanda Kolb, Clerk

I, the undersigned, Wanda Kolb, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a special board meeting held on the 28th day of June, 2023.

Wanda Kolb, Clerk Houghton Township