

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD

Monday, April 17th, 2023

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Ray Chase called the regular meeting to order at 6:00 p.m.

The Board and those in attendance recited the Pledge of Allegiance

MEMBERS PRESENT: Supervisor Ray Chase, Clerk Marjie Marshall, Trustee Tom Hall, Trustee Steve Kline, Treasurer Mary Long

ABSENT: None

AGENDA ADDITIONS/APPROVAL: Motion by Steve, seconded by Tom to add discussion of the Veteran Banner Project to the agenda. Motion passed unanimously.

CONSENT AGENDA APPROVAL:

- Motion by Tom, seconded by Steve, to approve minutes of March 20th, 2023 Regular Meeting. Motion passed unanimously.
- Motion by Marjie, seconded by Steve, to accept Treasures Report. Motion passed unanimously.
- Motion by Mary, seconded by Steve, to approve Payment of Bills. Motion passed unanimously via roll call.
 - General Fund: General Fund: Check # 5740 to Marjie Marshall for \$507.93, #5741 to Harter Supply for \$26.77, #5742 to Ace Hardware for \$29.85, #5743 to Pasty.Net for \$674.00, #5744 to Keweenaw County for \$143.76, #5745 to United States Treasury for \$1564.07, #5746 to Dave Schumacher for \$83.11, #5747 to Steve Kline for \$78.50, #5748 to Mary Long for \$550.74, #5749 to Ray Chase for \$387.87, #5750 to Sara Huuki for \$369.40, #5751 to Tom Hall for \$78.50, A/P to Waste Management for \$214.45, A/P to UPPCO for \$493.37, A/P to UPPCO for 202.00, A/P to Verizon for \$29.37. (Total \$5,433.69)
 - Water Fund: Check #1722 to United States Treasury for \$134.72, #1723 to Mel Jones for \$166.23, #1724 to Mary Long for \$121.21, A/P to UPPCO for \$49.13. (Total \$471.29)
 - Cemetery Fund: No Activity
 - Bridge Fund: No Activity
 - Park Fund: No Activity
 - For a Final Total of \$5,904.98

BUDGET AMENDMENTS: None

NEW BUSINESS:

- Motion by Mary, seconded by Tom, to approve the contract with Susan Sanford dated March 21st, 2023. Motion passed unanimously.
- Motion by Mary, seconded by Ray, to appoint the Township Clerk as the administrator for the SAM.gov account. Motion passed unanimously.
- Energy Efficiency Funds. WUPPDR sent out flyers from MSHDA regarding grant funding available for eligible households for energy efficient home repairs and upgrades. The flyers can be found at the township hall bulletin board.
- Tom Hall looked into the Veteran banner project. UPPCO has significant restrictions about who can place banners on their poles and insurance requirements. Due to those restrictions, Houghton Township will not be pursuing this project. Individuals who wish to do so can still obtain a banner for their veteran and place it on their own property.

DEPARTMENT REPORTS:

- **Assessing – Sara Huuki:** Houghton Township has been equalized with the County and is ready to start the new year.
- **Water Department – Mel Jones/Linda:** The Public Hearing for the Water Projects is being held immediately after the Regular Meeting.
- **Cemetery/Committee – Marjie Marshall:** Nothing to report.
- **Elections – Marjie Marshall:** Nothing to report.
- **General Maintenance – Dave Schumacher:** Nothing to report.

- **Parks – Dan Steck:** Nothing to report.

UNFINISHED BUSINESS: None

PUBLIC COMMENT:

Meeting adjourned: Meeting adjourned at 6:12 p.m.

Next regular meeting – May 15th, 2023 at 6:00 p.m.

Marjie Marshall, Clerk

Houghton Township

CERTIFICATION

I, the undersigned, Marjie Marshall, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 19th day of September, 2022.

Marjie Marshall, Clerk, Houghton Township