

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**  
**DECEMBER 14, 2015**  
**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Vivian called the regular meeting to order at 7:08 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

**MEMBERS PRESENT:** Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** Tom and Elaine Hall, Mel Jones and Urpo Vuorinen

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of November 9, 2015 regular meeting
- Special meeting minutes from November 9 and December 7, 2015
- Accept financial report
- Approve payment of bills for all funds  
Water Fund Bills totaling \$2463.40  
General Fund Bills totaling \$3742.01
- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

**ASSESSOR'S REPORT** – Board of Review meeting - Tuesday, December 15, at 11 a.m.

**WATER DEPARTMENT** – After the Huovinen repair, daily water use was still too high. Two more leaks were found and repaired. The daily use numbers are now where they should be. Mel built two new doors for the water pump building.

**OLD BUSINESS** –

- ✓ **Road Millage** – work on roads in Houghton Township is scheduled for 2017. An engineer will come to our meeting prior to the work being done. (Chip sealing will be the project needed.)
- ✓ **KCHS contract** – Motion by Long, seconded by Chase, that the \$75 rental fee applies to all 501c3 organizations renting the hall. All government agencies are exempt from rental fees. Motion passed unanimously. Tom and Elaine confirmed that KCHS will pay \$100 per year to help with electricity, in addition to the contracted rental fee.
- ✓ **Beach camping** – Motion by Long, seconded by Treganowan that we concur with Keweenaw County and the County Road Commission to not allow camping on the Eagle River Beach. Motion passed unanimously.

**NEW BUSINESS** –

- ✓ Update parks and rec plan – Will be considered at Next month's meeting
- ✓ Special assessment – Allouez would like to build a new fire hall. The fleet of trucks has outgrown the current building. They are looking at Gratiot Location. In the future, a levy tax district could be considered for Houghton Township. At this time, our fee for fire protection will remain the same. They will keep us appraised of their plans.
- ✓ The new auditor will be consulted about the establishment of a general maintenance fund.

**TREASURER'S REPORT** - The school tax collection payment came in.

**SUPERVISOR'S REPORT** - UP Engineers had notified us that a 25% share grant is available to use on the bridge for landscaping. Jim would check with them to see if they would handle such a small grant. Perhaps we could write the grant ourselves. Another source of grant assistance may be Pat Coleman, who does streetscapes. The deadline for the grant application is sometime in March.

**FLOOR COMMENTS** -

- ✓ Carol clarified a question about the water balance, as well as the balances for all funds – the reports reflect the balance as of today. All bills have been paid. Mary reported that \$425 is due from this quarter for the Water Fund, and approximately \$1200 overdue. Mary will send out a copy of the ordinance with the next billing to the overdue accounts.
- ✓ Tom asked that another case of doggie bags be ordered, and some more signs.
- ✓ Urpo Vuorinen – asked about getting a receipt for the paid tax bill. At this time, people are asked to send a stamped envelope to receive a receipt. Shari will look into it.
- ✓ Mary will work on the general fund budget for next year.

Confirm date for next meeting – Monday, January 18, 2015

Meeting adjourned at 8:11 p.m.

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Carol Jones, Clerk  
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 14<sup>th</sup> of December, 2015.

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Carol Jones, Clerk  
Houghton Township