

**REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD**

MONDAY, SEPTEMBER 17, 2018

HOUGHTON TOWNSHIP COMMUNITY BUILDING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

SUPERVISOR MEL JONES CALLED THE REGULAR MEETING TO ORDER AT 6 P.M.

THE BOARD AND THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE, LED BY JACK TREGANOWAN

MEMBERS PRESENT: SUPERVISOR MEL JONES, CLERK CAROL JONES, TREASURER MARY LONG, AND TRUSTEES KATHY McEVERS AND JACK TREGANOWAN

GUESTS PRESENT: SHARON DEAL, TOM HALL, DAN STECK, LEARD WYLIE, RICHARD AND KAREN PUHEK, RODGER AND MARY KERSHNER, STEPHANIE TEPLASETKUL, AND DAVID SCHUMACHER

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- APPROVE MINUTES OF AUGUST 20, 2018 REGULAR MEETING
- ACCEPT FINANCIAL REPORTS – TREASURER AND CLERK
- APPROVE PAYMENT OF BILLS FOR ALL FUNDS – GENERAL FUND (CH #4815 – 4830: \$3931.88)/ WATER DEPARTMENT (CH #1399 – 1401: \$342.80) CEMETERY FUND (CH# 1114 – \$159.30)
- ADOPT AGENDA FOR TONIGHT’S MEETING

MOTION BY LONG, SECONDED BY McEVERS, TO APPROVE THE CONSENT AGENDA. MOTION PASSED UNANIMOUSLY.

AUDITOR’S REPORT – SUSAN SANFORD – DISCUSSED THE AUDIT AND PROCEDURES FOR RECEIPTS AND PAYMENTS FOR THE NEW PARK AND PAVILION; RECOMMENDED THAT THERE BE A CONTRACT BETWEEN THE TOWNSHIP AND DAN AND JOAN STECK.

MOTION BY TREGANOWAN, SECONDED BY McEVERS TO ACCEPT THE AUDIT AS PRESENTED, MAINTAIN THE SERVICES OF SUSAN SANFORD FOR THE 2019/2020 FISCAL YEAR AUDIT (\$3600) AND AN OFF YEAR COMPILATION FOR THE 2018/2019 FISCAL YEAR (\$1500). MOTION PASSED UNANIMOUSLY.

MOTION BY LONG, SECONDED BY TREGANOWAN, THAT A CAPITAL IMPROVEMENT FUND WITH A CAPITOL INTEREST BEARING ACCOUNT AND A SEPARATE CHECKBOOK BE SET UP FOR THE TOWN SQUARE PARK AND PAVILION PROJECT.

MOTION PASSED UNANIMOUSLY.

BUDGET – MOTION BY McEVERS, SECONDED BY TREGANOWAN, TO INCREASE LINE 751 PARKS AND REC IN THE GENERAL FUND BUDGET BY \$100, FROM \$200 TO \$300. MOTION PASSED UNANIMOUSLY.

ASSESSOR’S REPORT – ASSESSOR JOHN BOTTO HAS REPORTED THAT THE ASSESSMENTS OF 20% OF HOUGHTON TOWNSHIP PROPERTIES HAVE BEEN CHECKED AND NEEDED CHANGES MADE.

WATER DEPARTMENT – WORK NEEDS TO BE DONE AT 3 RESIDENCES, BUT REPAIRS SERVICES ARE OVERWHELMED WITH WORK DUE TO AREA FLOODING.

MUSEUM REPORT – “THE BLUE COAT STORY” IS A NEW DISPLAY THAT HAS BEEN INSTALLED.

OLD BUSINESS –

- SITE SURVEY FOR INSTALLATION OF NEW SEWER SYSTEM FOR PARK AND TOWNSHIP BUILDING HAS BEEN DONE – OKAYED BY HEALTH DEPT; CURRENT DRAINFIELD TO BE ABANDONED; 16” RAISED BED TO BE ADDED
- DUMPSTER USE ISSUES SEEM TO BE SOLVED; THERE IS NEW SIGNAGE; DEL RAJALA HAS BEEN CONTACTED ABOUT SECURITY CAMERAS.
- LOTS 1,2, AND 3 WERE PULLED FROM PUBLIC AUCTION DUE TO INCORRECT DESCRIPTION. MORE WORK NEEDED TO DETERMINE OWNERSHIP AND CORRECTED DESCRIPTION.

FLOOR COMMENTS –

TOM HALL REQUESTED THE USE OF THE TOWNSHIP’S TABLES FOR A SPORTSMEN’S CLUB EVENT ON. BOARD APPROVED.

MEETING ADJOURNED AT 6:50 P.M.

NEXT REGULAR MEETING – MONDAY, OCTOBER 15, 2018 AT 6 P.M.

CAROL JONES, CLERK
HOUGHTON TOWNSHIP

-CERTIFICATION-

I, THE UNDERSIGNED, CAROL JONES, THE DULY QUALIFIED AND ELECTED CLERK FOR THE TOWNSHIP OF HOUGHTON, KEWEENAW COUNTY, MICHIGAN, DO CERTIFY THAT THE FOREGOING IS A TRUE AND COMPLETE COPY OF THE CERTAIN PROCEEDINGS TAKEN BY THE TOWNSHIP BOARD OF SAID TOWNSHIP AT A REGULAR BOARD MEETING HELD ON THE 17TH DAY OF SEPTEMBER, 2018

CAROL JONES, CLERK, HOUGHTON TOWNSHIP