

SPECIAL MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
AUGUST 14, 2023

Houghton Township Community Building

This meeting was posted by the Houghton Township Clerk on August 13, 2023 at 10 a.m. at the bulletin boards located by the Houghton Township Community Building and the mailboxes adjacent to the Sheriff's office in Eagle River. The notice was also posted on the Houghton Township website.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

SUPERVISOR Ray Chase called the special meeting to order at 3:00 p.m. The Board and those in attendance recited the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Ray Chase, Clerk Wanda Kolb, Treasurer Mary Long, Trustee Tom Hall and Trustee Steve Kline

MEMBERS ABSENT: None

PURPOSE OF MEETING: The purpose of the meeting was to discuss the summer taxes billing error and make a decision as to how to proceed.

The problem was identified by Treasurer Mary Long: A calculation error was made for the Administrative Fee on the 2023 Summer Property Tax Bills for property owners without a Principal Residence Exemption (PRE). It should have been 1% of the Tax and Special Assessments fee. The board reviewed a handout that was provided by Mary and discussed the situation. Motion by Steve, seconded by Tom to send out corrected tax bills. Motion carried via roll call. Ray, Wanda, Steve and Tom all in agreement. Mary abstained. Motion by Steve, seconded by Tom that the Township absorb the \$1,502.97 should taxpayers not pay the corrected billed amount. Motion carried unanimously via roll call.

PUBLIC COMMENT: Public comment was allowed during the discussion period.

Meeting adjourned at 3:18 p.m.

The next regular meeting is August 21, 2023

Wanda Kolb, Clerk

I, the undersigned, Wanda Kolb, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a special board meeting held on August 14, 2023.

Wanda Kolb, Clerk Houghton Township