

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD

Monday, July 20, 2020

Houghton Township Community Building

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Mel Jones called the regular meeting to order at 6 p.m.

The Board and those in attendance recited the Pledge of Allegiance

MEMBERS PRESENT: Supervisor Mel Jones, Clerk Carol Jones, Treasurer Mary Long, and Trustee Kathy McEvers

MEMBERS ABSENT: Trustee Jack Treganowan

GUEST PRESENT: Stephanie Tepkasetkul, Mark Bonenfant, and Linda and Steve Kline

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of June 15th, 2020 regular meeting
- Accept financial reports – treasurer and clerk
- Approve payment of bills for all funds – General Fund (Ch #5175 - 5191: \$7,428.11)
Water Fund (Ch #1521 – 1527: \$2,347.96) Park Fund (Ch #1012 – 1014: \$5,471.90)
Cemetery Fund (Ch#1128, 1129,1131 : \$716.92) Bridge Fund (Ch#1099: \$100)
- ❖ Adopt agenda for tonight’s meeting

Motion by McEvers, seconded by Long, to approve the consent agenda, with corrections to the minutes as follows: check number correction in the Cemetery Fund to read #1127, 1130; addition to motion to build the pavilion and to the motion to approve work on the pathways, pavilion and parking each to read “ to be paid out of the Park Fund”. Motion passed unanimously.

ASSESSOR/BOARD OF REVIEW – Meeting announced for Tuesday, July 21st at 11:30 am for correction of clerical errors.

BUDGET AMMENTMENTS: Motion by Kathy, seconded by Mary, to increase the General Fund line Parks and Rec (751) from \$175 to \$475. Motion passed unanimously.

WATER DEPARTMENT REPORT – Buffalo box water leak at the Johnson’s has been repaired.

OLD BUSINESS –

- ❖ Pavilion update –Dan reported via email that the project should be completed by the end of August; the floor is to be started this week; trusses should arrive the end of July.
- ❖ The proposed Township Square Park Ordinance will be reviewed further, and should be ready for approval at the August meeting.
- ❖ The handicapped ramp and deck have been completed. Hendrickson will add top soil and a connecting path to the pavilion site and to the handicapped parking.

NEW BUSINESS –

- ❖ Motion by Kathy, seconded by Mel, to adopt a resolution that Houghton Township purchase lots 1,2 and part of 3 (403-51-008-001) for an amount not to exceed \$3000, paid out of the General Fund. Motion passed unanimously.
- ❖ Letter read from Dan Steck detailing the need for and a plan for installation of a security camera to monitor the township dumpster. He will donate the camera, and install it.

PUBLIC COMMENT:

- ❖ Mary asked whether our insurance carrier had been notified about the new pavilion construction and about the construction bond.
- ❖ Carol reported that the Marquette agency would like to do another blood drive at the township hall in the near future. The board agreed to let them use the hall.

Meeting adjourned at 6:45 p.m.

Next regular meeting – Monday, August 17, 2020 at 6 p.m.

Carol Jones, Clerk
Houghton Township

CERTIFICATION

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 20th day of July, 2020.

Carol Jones, Clerk, Houghton Township Clerk