

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**  
**NOVEMBER 9, 2015**  
**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

**MEMBERS PRESENT:** Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** Tom and Elaine Hall, Mel Jones, Jan Cole, Dan Steck and Kathy McEvers and Gary Erickson

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of October 19th, 2015 regular meeting with the following corrections: Under New Business – Eagle Harbor Township agreed to share their portion “other townships”. Under Floor Comments – estimated cost of “\$100”.
- Accept financial report
- Approve payment of bills for all funds
- Adopt agenda for tonight’s meeting
- Special Meeting minutes November 2, 2015

Motion by Treganowan, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

**ASSESSOR’S REPORT** – Read by Shari – The 20% of assessment work for the year is nearly completed. Letters have been sent to principal resident exempt property owners to ask them to file a new form. Residents have been cooperative for her visits.

**WATER DEPARTMENT** – A major leak was found at the Huovinen residence. That makes a total of four repaired this summer and fall. The Huovinen leak may be causing the 7000 gallon daily overage.

**OLD BUSINESS**

**FOIA** – Motion by Treganowan, seconded by Jones, to adopt the FOIA policy as presented (the Michigan Township Sample Policy) with fees to be determined at the December meeting. Motion passed unanimously.

**ENTRYWAY WINDOWS** – to be installed Wednesday by Jim V. and Tom.

**ROAD MILLAGE** – Greg Patrick will be coming to a future meeting to discuss use of the recently voted millage. This is a five year program.

**CONTRACT WITH HISTORY** – Elaine Hall – KCHS has offered to pay \$100 per year for use of the building. Shari will look at previous electric bills before a decision is made.

Motion by Treganowan, seconded by Chase, that the first floor be maintained for sole use by the township, with no alterations over and above what currently exists. The previous rental agreement is still in effect. Motion passed unanimously.

**NEW BUSINESS** –

**UPDATE PARKS AND REC PLAN** – copies will be distributed to board members and available in the township office. The board will begin discussion at the next regular meeting.

**ASSESSMENT FOR FIRE PROTECTION** – Allouez township is asking for an increase in what is paid by Houghton Township annually. A 1 mil tax increase for township taxpayers would raise approximately \$8000. Another means of increasing revenue could be a special assessment district. More research will be done to determine costs, and find out how much more Allouez would be asking.

**ESTABLISHMENT OF GENERAL MAINTENANCE FUND** - no discussion

**TREASURER’S REPORT** - Shari will continue to put \$125 in the savings account from the general fund; winter tax bills will go out soon.

**CLERK** – Four cemetery lots purchased by Mr. and Mrs. Ralph Cooper have been deeded to Lynn and Jamie Robertson, their heirs.

Next meeting set for December 14, 2015

Meeting adjourned at 8:13 p.m.

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Carol Jones, Clerk  
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 9<sup>th</sup> of November, 2015

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Carol Jones, Clerk  
Houghton Township