

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
Monday, October 17th, 2022

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Ray Chase called the regular meeting to order at 6:00 p.m.

The Board and those in attendance recited the Pledge of Allegiance

MEMBERS PRESENT: Supervisor Ray Chase, Treasurer Mary Long, Clerk Marjie Marshall, Trustee Tom Hall, Trustee Steve Kline

ABSENT: None

AGENDA ADDITIONS/APPROVAL: Motion by Tom, seconded by Steve, to approve the agenda. Motion passed unanimously.

CONSENT AGENDA APPROVAL:

- Motion by Steve, seconded by Tom, to approve minutes of September 19th, 2022 Regular Meeting. Motion passed unanimously.
- Motion by Marjie, seconded by Tom, to accept Treasures Report. Motion passed unanimously.
- Motion by Steve, seconded by Mary, to approve Payment of Bills. Motion passed unanimously via roll call.
 - General Fund: Check #5651 to Verizon for \$31.00, #5652 to UPPCO for \$202.00, #5653 to UPPCO for \$485.41, #5654 to BS&A for \$372.00, #5655 to Fastenal for \$137.95, #5656 to Susan Sanford for \$2,400.00, #5657 to Dave Schumacher for \$415.58, #5658 to Marjie Marshall for \$507.93, #5659 to Mary Long for \$570.98, #5660 to Ray Chase for \$387.87, #5661 to Sara Huuki for \$369.40, #5662 to Tom Hall for \$78.50, #5663 to Steve Kline for \$78.50, #5664 to Kathy Harri-McEvers for \$78.50. (Total \$6,115.62)
 - Water Fund: Check ##1686 to UPPCO for \$160.31, #1687 to Susan Sanford for \$1,200.00, #1688 to Mary Long for \$169.69, #1689 to Mel Jones for \$554.10. (Total \$2,084.10)
 - Cemetery Fund: Check #1161 to Dave Schumacher for \$55.41. (Total \$55.41)
 - Bridge Fund: No activity
 - Park Fund: #1040 to Dan Steck for \$1,140.49. (Total \$1,140.49)
 - For a Final Total of \$9,395.62

BUDGET AMENDMENTS:

- Motion by Marjie, seconded by Ray, to increase the Parks and Recreation Supplies line item by \$49.42. Motion passed unanimously.
- Motion by Tom, seconded by Steve, to increase Township Square and Park Fund Field Improvements line by \$1,104.49. Motion passed unanimously.
- Motion by Tom, seconded by Steve, to reclassify \$264.69 in the Township Square and Park fund from Seeding to Field Improvements. Motion passed unanimously.

NEW BUSINESS:

- Request for approval for \$1,382.96 for permanent cemetery markers. Motion by Marjie, seconded by Ray, to approve \$1,273.19 from the ARPA Capital Outlay-Cemetery Funds, with the balance to be paid from the Cemetery Fund. Motion passed unanimously via voice vote.
- Request for approval to submit the Intent to Apply for the Grant for the Water Project. Motion by Tom, seconded by Steve, to approve Linda Kline submitting our Intent to Apply for the Grant on behalf of the Township. Motion passed unanimously.
- Motion by Marjie, seconded by Ray to accept the 2022 Audit as submitted by Susan Sanford. Motion passed unanimously.

DEPARTMENT REPORTS:

- **Assessing – Sara Huuki:** Sara advised, via email, that she has begun her 20% property value review, which is required by the State.
- **Water Department – Mel Jones:** Nothing to report.
- **Cemetery/Committee – Marjie Marshall:** Nothing to report.

- **Elections – Marjie Marshall:** Continuing to prep for the upcoming election. I will conduct the preliminary ballot test this week and schedule the public ballot test for next week.
- **General Maintenance – Dave Schumacher:** There was an incident in the park involving some vandalism. It is being looked into.
- **Parks – Dan Steck:** Reiterated the incident at the park via email.

UNFINISHED BUSINESS:

PUBLIC COMMENT:

- Elaine Hall advised that the Museum closed for the season on October 8th. She also let us know that the Copper Dog will not be coming through Eagle River again this year.
- Wanda Kolb thanked Linda Kline for all of her hard work on the Water Project which was followed by a round of applause for Linda and the entire committee.

Meeting adjourned: Meeting adjourned at 6:22 p.m.

Next regular meeting – November 21st, 2022 at 6:00 p.m.

Marjie Marshall, Clerk
Houghton Township

CERTIFICATION

I, the undersigned, Marjie Marshall, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 19th day of September, 2022.

Marjie Marshall, Clerk, Houghton Township