

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD

Monday, September 20th, 2021

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Treasurer Mary Long called the regular meeting to order at 6:00 p.m.

The Board and those in attendance recited the Pledge of Allegiance

MEMBERS PRESENT: Treasurer Mary Long, Trustees Kathy Harri-McEvers, Carol Treganowan, Deputy Clerk Carol Jones.

ABSENT: Supervisor Jim Vivian, Clerk Marjie Marshall

GUEST PRESENT: Sharon Deal, Tom & Elaine Hall, Mel Jones, Mark Bonenfant, Rodger Kershner, Gary Bays, Kathy Johnson, Dave Schumacher.

APPOINT MEETING MODERATOR: Motion by Kathy, seconded by Carol for Mary to moderate the meeting. Motion passed unanimously.

CONSENT AGENDA APPROVAL:

- Motion by Carol, seconded by Kathy to approve minutes of August 16th, 2021 Regular Meeting. Motion passed unanimously.
- Motion by Kathy, seconded by Carol to accept Treasures Report. Motion passed unanimously.
- Motion by Mary, seconded by Kathy to approve Payment of Bills. Motion passed unanimously.
 - General Fund: #5434 to Houghton Township for \$37.97, #5435 to Howard and Howard for \$600.00, #5436 to Verizon for \$27.68, #5437 to UPPCO for \$335.32, #5438 to UPPCO for \$974.39, #5439 to Allouez Township for \$5,000.00, #5440 to Pat's for \$34.11, #5441 to Waste Management for \$1,170.00, #5442 to Waste Management for \$459.37, #5443 to Fastenal for \$796.58, #5444 to Carol Treganowan for \$78.50, #5445 to Jim Vivian for \$129.29, #5446 to Kathy Harri-McEvers for \$78.50, #5447 to Marjie Marshall for \$766.50, #5448 to Mark Bonenfant for \$184.70, #5449 to Sara Huuki for \$184.70, #5450 to Mary Long for 709.71, #5451 to Dave Schumacher for \$429.42 (Total \$11,996.74)
 - Water Fund: #1611 to White Water for \$34.00, #1612 to Pasty.Net for \$59.00, #1613 to UPPCO for 125.08, #1614 to White Water for \$34.00, #1615 to Mel Jones for \$92.35, #1616 to Mary Long for \$17.31 (Total \$361.74)
 - Cemetery Fund: #1144 to Dave Schumacher for \$110.82 (Total \$110.82)
 - Bridge Fund: No Activity
 - Park Fund: No Activity
 - For a Final Total of \$12,469.30

BUDGET AMENDMENTS:

- Motion by Mary, seconded by Carol to increase Parks & Recreation budget line Supplies by \$855.00. Motion passed unanimously.
- Motion by Mary, seconded by Kathy to increase Water fund budget line Water Samples by \$300.00. Motion passed unanimously.

NEW BUSINESS:

- 2021 Millage Request. Motion by Kathy, seconded by Carol to set the millage levy to maximum allowable amount for 2 millages. Motion passed unanimously.
- Tom Hall requested to borrow township tables for the Sportsman's Club Gun Show 10/8 & 10/8. Motion by Mary, seconded by Carol to approve lending the tables. Motion passed unanimously. Kathy suggested having a policy regarding table usage.
- FOIA Coordinator. Motion by Kathy, seconded by Carol to appoint Marjie as FOIA Coordinator. Motion passed unanimously.

DEPARTMENT REPORTS:

- Assessing – Mark Bonenfant: Nothing to report.
- Water Department – We received a complaint from Paul Miheleich regarding property damage. Mel explained the bottom of a cast iron bucket, which was in the right of way, fell out when they moved it to fix the fire hydrant. Rodger will discuss the problem with Mel.
- Cemetery – Marjie Marshall: Nothing to report.
- Elections – Marjie Marshall: Nothing to report.
- General Maintenance – Mary will call Jim's Septic to pump at the park. Mary reported some fallen trees at the park. Motion by Kathy, seconded by Carol for Dave to remove the trees at \$15.00/hour. Motion passed unanimously.
- Parks – Dan Steck: No report.

UNFINISHED BUSINESS:

- Conflict of Interest Policy- Continued work, looking at other municipality policies. Tabled until November. Will begin to work from the Royal Oak policy. Motion by Kathy, seconded by Mary. Motion passed unanimously.
- Cemetery Memorial- More information is needed for this project. It is recommended that Angel Miller be invited to speak with the board.
- PHF Grant-Mel advised that the concrete work is 24' to the road. The project will include framing and concrete, and extending the crushed mine rock area of the parking lot. Mel will meet with Dan. They will try to finish the project by the next meeting. There is \$770.00 left from the grant, the township will pay the overages.

PUBLIC COMMENT:

Kathy Johnson suggested that signage is needed at the dumpster to let people know where to buy garbage bags.

Meeting adjourned at 6:45 p.m.

Next regular meeting – October 18th, 2021 at 6:00 p.m.

Marjie Marshall, Clerk
Houghton Township

CERTIFICATION

I, the undersigned, Marjie Marshall, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 19th day of July, 2021.

Marjie Marshall, Clerk, Houghton Township