

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
Monday, May 23, 2016
Houghton Township Community Building

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Jim Vivian called the regular meeting to order at 7 p.m.

Jack Treganowan led the Board and those in attendance in the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Vivian, Clerk Jones, Treasurer Chase, and Trustee Long and Trustee Treganowan

MEMBERS ABSENT: none

GUESTS PRESENT: Tom and Elaine Hall, Mark and Kathy McEvers, Carol Little, Mel Jones, Jim Huovinen, Sharon Deal, Carol Treganowan, Jack Marta, Dan Steck and Gary Erickson

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of April 18, 2016 regular meeting
- Accept financial report
- Approve payment of bills for all funds as listed on reports
 - Cemetery Checks – 1080 – 1082 - \$346.03
 - Water Fund – Checks 1239 – 1244 - \$567.37
 - General Fund Checks 4334 - 4347 - \$3450.29
- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Long, to approve the consent agenda. Motion passed unanimously.

ASSESSOR'S REPORT – On June 2, the records will be checked by the State for policies and procedures.

A request was presented to the Board for financial assistance for the assessor to attend a BS&A training class.

Motion by Treganowan, seconded by Long, to pay \$500. toward the BSA assessor training conference.

Motion passed unanimously.

WATER DEPARTMENT – Mel informed the board and guests that future water lead testing will have a lower lead threshold. Also, the DEQ has strongly recommended that the township look at purchasing or leasing land for the likely future need of a water storage tank. Jim Vivian will contact GMO about land availability.

OLD BUSINESS -

- ✓ The Eagle Inns (Fitzgerald) request regarding testing for a possible septic field on township property was denied due to conflict of interest, and inappropriate use of township land.
- ✓ Signs have been placed on the beach
- ✓ The board reviewed the cemetery rules and will continue the review next month
- ✓ Motion by Treganowan, seconded by Long, to authorize Mel and Tom to spend up to \$600 for stump grinding at the cemetery. Motion passed unanimously.
- ✓ The next Blueprint for Tomorrow meeting is July 11 at 6 p.m.

NEW BUSINESS –

- ✓ Motion by Long, seconded by Vivian, to adopt the Social Security Policy as presented. Motion passed unanimously.
- ✓ Motion by Treganowan, seconded by Long, to adopt the Policy on Fraud Responsibilities as presented. Motion passed unanimously.
- ✓ Motion by Treganowan, seconded by Vivian, to adopt the policy for Post Auditing township bills. Motion passed unanimously.
- ✓ Motion by Long, seconded by Treganowan, to adopt the Investment Policy as presented. Motion passed unanimously.
- ✓ Motion by Vivian, seconded by Long, to adopt the Fund Balance Policy as presented. Motion passed unanimously.

SUPERVISOR'S REPORT – The Douglas Houghton History sign will be placed by the township building. The Tioga (which will be turned at a 45 deg. Angle) work should be begin in early August.

BUDGET – Motion by Long, seconded by Treganowan, to increase expenditure in the ASSESSOR 209 line item by \$500. Motion passed unanimously.

FLOOR COMMENTS – The board and guests discussed volunteer painting of the township building and placement of the dumpster on a cement pad, and surrounding it with a fence.

Meeting adjourned at 8:50 p.m.

Next regular meeting – Monday, June 20, at 7 p.m.

Carol Jones, Clerk
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 25 day of April, 2016.

Carol Jones, Clerk
Houghton Township